



DOWNEND & BROMLEY HEATH PARISH COUNCIL

Mrs Angela Hocking, Clerk to the Council,
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You are hereby summoned to attend a meeting of Downend & Bromley Heath Parish Council at
BADMINTON ROAD METHODIST CHURCH,
Badminton Road, Downend, Bristol BS16 6NU
on Thursday 21 June 2018, 7pm.

Items from the public, if notified to the Clerk of the Council by 12 noon on Wednesday 20 June 2018 will be heard. Any resident of the Parish can address the Council (for no more than 5 minutes) on one agenda item only, make a statement or present a petition. A restriction on the time made available for these items will be at the discretion of the Chair on referral to the Council Members.

Mrs Angela Hocking
Clerk to the Council

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*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions:
Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder,
Health & Safety and Human Rights.*
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Emergency Evacuation Procedure
In the event of a fire alarm or other emergency, please exit the building via the nearest marked fire exit or safest evacuation route. Please meet at the designated assembly point outside the building.

OPENING			
165.1	Welcome and introduction of Mike Ogden, Gromit sculpture artist	Chair	10 minutes
165.2	Apologies	Clerk	
165.3	Declaration of Interests under The Localism Act 2011	Chair	
PUBLIC, POLICE & PRESENTATIONS			
165.4	Items from the Public	Chair/Public	As required
165.5	Items from the Police	Police	As required
MINUTES & URGENT ACTIONS			
165.6	Approve Minutes of Meeting held on 17 May 2018	Chair	5 minutes
165.7	Matters Arising and ongoing issues	Clerk	5 minutes

165.8	Urgent Actions	Clerk	As required
REPORTS FROM COMMITTEES AND WORKING GROUPS / MATTERS FOR DISCUSSION			
165.9	Finance and General Purposes i. Payment of accounts ii. Account balances iii. Spending in accordance with Business Plan iv. Recommendations from Committee meeting held on 6 June	Clerk	10 minutes
165.10	Planning Committee To note the Minutes of the meetings of 29 May and 12 June	Chair	5 minutes
165.11	Working Group Reports & Proposals Councillors confirm acceptance of the working groups' reports:- <ul style="list-style-type: none"> • Sports Pitches Working Group • Defibrillator Working Group • WW1 Beacons of Light Working Group • Working Practices / Emergency Planning • Hill House Park • Bromley Heath Park • Gromit Working Group • ASB / Local Crime 	Chair	10 minutes
165.12	Review Working Group Matters and New Issues 165.12.1 Councillors to decide if any matters need referring to working groups or objectives need changing 165.12.2 Councillors to consider any other matters to be added to working groups or to be monitored by the Clerk	Chair	10 minutes
165.13	South Gloucestershire Council Councillors to consider verbal reports from South Gloucestershire Councillors	South Glos. Councillors	5 minutes
PROJECTS FOR INCLUSION IN BUSINESS PLAN			
165.14	Opportunity for Councillors to verbally propose suggestions	Chair	5 minutes
PROPOSALS			
165.15	As recommended by Finance & General Purposes Committee, and in accordance with GDPR, it is proposed to adopt the following policies, as circulated to members:- <ul style="list-style-type: none"> • Retention & Disposal Policy • Information & Data Protection Policy • The Management of Transferable Data Policy • Social Media and Electronic Communication Policy 	Chair	5 minutes
OTHER MATERS TO NOTE			
165.16	Correspondence <ul style="list-style-type: none"> • South Glos Council Scrutiny Commission Gypsy & Traveller Task & Finish Group Consultation • Bus franchising • Have your say on proposed changes to healthy lifestyle and wellbeing services in South Gloucestershire 	Chair/Clerk	5 minutes
COUNCILLORS CONCERNS			
165.17	Councillors to raise any other businesses or urgent concerns	Full Council	5 minutes
MEETING CLOSES			

