



## DOWNEND & BROMLEY HEATH PARISH COUNCIL

Mrs Angela Hocking, Clerk to the Council,  
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You are hereby summoned to attend a meeting of Downend & Bromley Heath Parish Council at  
**BADMINTON ROAD METHODIST CHURCH,**  
**Badminton Road, Downend, Bristol BS16 6NU**  
**on Thursday 19 July 2018, 7pm.**

Items from the public, if notified to the Clerk of the Council by 12 noon on Wednesday 18 July 2018 will be heard. Any resident of the Parish can address the Council (for no more than 5 minutes) on one agenda item only, make a statement or present a petition. A restriction on the time made available for these items will be at the discretion of the Chair on referral to the Council Members.

Mrs Angela Hocking  
Clerk to the Council

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*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions:  
Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder,  
Health & Safety and Human Rights.*  
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**Emergency Evacuation Procedure**  
**In the event of a fire alarm or other emergency, please exit the building via the nearest marked fire exit or safest evacuation route. Please meet at the designated assembly point outside the building.**

OPENING			
166.1	Welcome	Chair	10 minutes
166.2	Apologies	Clerk	
166.3	Declaration of Interests under The Localism Act 2011	Chair	
PUBLIC, POLICE & PRESENTATIONS			
166.4	Items from the Public	Chair/Public	As required
166.5	Items from the Police	Police	As required
MINUTES & URGENT ACTIONS			
166.6	Approve Minutes of Meeting held on 21 June 2018	Chair	5 minutes

166.7	Matters Arising and ongoing issues	Clerk	5 minutes
166.8	Urgent Actions	Clerk	As required
<b>REPORTS FROM COMMITTEES AND WORKING GROUPS / MATTERS FOR DISCUSSION</b>			
166.9	<b>Vacancy for a Parish Councillor</b>	Clerk	5 minutes
166.10	<b>Vandalism in Downend and discussions on possible CCTV through the High Street</b>	Clerk	5 minutes
166.11	<b>Finance and General Purposes</b> i. Payment of accounts ii. Account balances iii. Spending in accordance with Budgets and Business Plan iv. Recommendations from Committee meeting held on 16 July	Clerk	10 minutes
166.12	<b>Planning Committee</b> To note the Minutes of the meetings of 26 June and 10 July	Chair	5 minutes
166.13	<b>Working Group Reports &amp; Proposals</b> Councillors confirm acceptance of the working groups' reports:- <ul style="list-style-type: none"> <li>• Sports Pitches Working Group</li> <li>• Defibrillator Working Group</li> <li>• WW1 Beacons of Light Working Group</li> <li>• Working Practices / Emergency Planning</li> <li>• Hill House Park</li> <li>• Bromley Heath Park</li> <li>• Gromit Working Group</li> <li>• ASB / Local Crime</li> </ul>	Chair	10 minutes
166.14	<b>Review Working Group Matters and New Issues</b> 166.12.1 Councillors to decide if any matters need referring to working groups or objectives need changing  166.12.2 Councillors to consider any other matters to be added to working groups or to be monitored by the Clerk  166.12.3 Issues arising from Town & Parish Council Forum	Chair   Cllr Biggin	10 minutes
166.15	<b>South Gloucestershire Council</b> Councillors to consider verbal reports from South Gloucestershire Councillors	South Gos. Councillors	5 minutes
<b>PROJECTS FOR INCLUSION IN BUSINESS PLAN</b>			
166.16	Opportunity for Councillors to verbally propose suggestions	Chair	5 minutes
<b>OTHER MATERS TO NOTE</b>			
166.17	Correspondence	Chair/Clerk	5 minutes
<b>COUNCILLORS CONCERNS</b>			
166.18	Councillors to raise any other businesses or urgent concerns	Full Council	5 minutes
<b>MEETING CLOSES</b>			