



DOWNEND & BROMLEY HEATH PARISH COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE MEETING

VENUE: PARISH OFFICE, DOWNEND LIBRARY,
BUCKINGHAM GARDENS, DOWNEND, BRISTOL BS16 5TW

DATE: MONDAY 16TH JULY 2018, 9.30am

AGENDA

1. Apologies for absence
2. Requests for Dispensations
3. Confirmation of Minutes of Meeting held 6 June 2018
4. Matters Arising
5. Council resolution re. emergency meeting / absence of clerk
6. Bus shelter proposals:
 - Proposal for replacement bus shelter at Westerleigh Road
 - Proposal to implement works to bus shelter on Downend Road
7. Next visit of Internal Auditor – 20 August 2018
8. Localism / Sports Pitches
 - Garage door at King George V
 - Car park at Bromley Heath Park
9. GDPR
 - a) To adopt the Data Map (attached)
 - b) To adopt a Subject Access Request Procedure
 - c) To adopt a Data Breach Policy
 - d) Security Compliance Checklists from all Councillors
 - e) How and when to implement Privacy Impact Assessments
 - f) To note that D&BH Parish Council is already registered as a Data Controller with the Information Commissioners Office
 - g) Ongoing compliance
10. Christmas Lighting – correspondence from City Illuminations
11. Authorisation of Council payments during August
12. Any other business
13. Date and time of next F&GP Committee meeting

**Angela Hocking
Clerk to the Council**

9 July 2018