



DOWNEND & BROMLEY HEATH PARISH COUNCIL

Mrs Angela Hocking, Clerk to the Council,
Parish Office, Downend Library, Buckingham Gardens, Downend, Bristol BS16 5TW
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You are hereby summoned to attend a meeting of Downend & Bromley Heath Parish Council at
BADMINTON ROAD METHODIST CHURCH,
Badminton Road, Downend, Bristol BS16 6NU
on Thursday 15 November 2018, 7pm.

Items from the public, if notified to the Clerk of the Council by 12 noon on Wednesday 14 November 2018 will be heard. Any resident of the Parish can address the Council (for no more than 5 minutes) on one agenda item only, make a statement or present a petition. A restriction on the time made available for these items will be at the discretion of the Chair on referral to the Council Members.

Mrs Angela Hocking
Clerk to the Council

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*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions:
Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder,
Health & Safety and Human Rights.*
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Emergency Evacuation Procedure
In the event of a fire alarm or other emergency, please exit the building via the nearest marked fire exit or safest evacuation route. Please meet at the designated assembly point outside the building.

OPENING			
169.1	Welcome	Chair	As required
169.2	Apologies	Clerk	
169.3	Declaration of Interests under The Localism Act 2011	Chair	
PUBLIC & POLICE			
169.4	Items from the Public	Chair	30 minutes
169.5	Items from the Police	Chair/Public	As required
MINUTES & URGENT ACTIONS			
169.6	Approve Minutes of Meeting held on 18 October 2018	Chair	5 minutes

169.7	Matters Arising (including discussion on joint meeting with Neighbourhood Watch groups) and ongoing issues	Clerk	5 minutes
169.8	Urgent Actions	Clerk	As required
REPORTS FROM COMMITTEES AND WORKING GROUPS / MATTERS FOR DISCUSSION			
169.9	Finance and General Purposes i. Payment of accounts ii. Account balances iii. Spending in accordance with Business Plan iv. Recommendations from Committee meeting held on 1 November	Clerk	10 minutes
169.10	Planning Committee To note the Minutes of the meetings of 30 October & 13 November	Chair	5 minutes
169.11	Working Group Reports & Proposals Councillors confirm acceptance of the working groups' reports:- <ul style="list-style-type: none"> • Sports Pitches Working Group • Defibrillator Working Group • Working Practices / Emergency Planning • Hill House Park • Bromley Heath Park 	Chair	10 minutes
169.12	Review Working Group Matters and New Issues i. Councillors to decide if any matters need referring to working groups or objectives need changing ii. Councillors to consider any other matters to be added to working groups or to be monitored by the Clerk	Chair	5 minutes
169.13	South Gloucestershire Council Councillors to consider verbal reports from South Gloucestershire Councillors	South Glos. Councillors	5 minutes
PROJECTS FOR INCLUSION IN BUSINESS PLAN			
169.14	Opportunity for Councillors to verbally propose suggestions	Chair	5 minutes
PROPOSALS			
169.15	To approve type of litter / dog bins at Badminton Road King George V and Bromley Heath Playing Fields	Chair	5 minutes
CONFIDENTIAL ITEM That in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and they be instructed to withdraw			
169.16	Please see Appendix 1 for confidential report on the following items: To discuss and approve salary award for the Clerk to the Council	Chair	5 minutes
OTHER MATTERS TO NOTE			
169.17	Correspondence	Chair/Clerk	5 minutes
COUNCILLORS CONCERNS			
169.18	Councillors to raise any other businesses or urgent concerns	Full Council	5 minutes
MEETING CLOSSES			

