



DOWNEND & BROMLEY HEATH PARISH COUNCIL

Mrs Angela Hocking, Clerk to the Council,
Parish Office, Downend Library, Buckingham Gardens, Downend, Bristol BS16 5TW
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You are hereby summoned to attend a meeting of Downend & Bromley Heath Parish Council at
BADMINTON ROAD METHODIST CHURCH,
Badminton Road, Downend, Bristol BS16 6NU
on Thursday 17 January 2019, 7pm

Items from the public, if notified to the Clerk of the Council by 12 noon on Wednesday 16 January 2019 will be heard. Any resident of the Parish can address the Council (for no more than 5 minutes) on one agenda item only, make a statement or present a petition. A restriction on the time made available for these items will be at the discretion of the Chair on referral to the Council Members.

Mrs Angela Hocking
Clerk to the Council

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*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions:
Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder,
Health & Safety and Human Rights.*
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Emergency Evacuation Procedure
In the event of a fire alarm or other emergency, please exit the building via the nearest marked fire exit or safest evacuation route. Please meet at the designated assembly point outside the building.

OPENING			
171.1	Welcome	Chair	As required
171.2	Apologies	Clerk	
171.3	Declaration of Interests under The Localism Act 2011	Chair	
PUBLIC & POLICE			
171.4	Items from the Public	Chair	As required
171.5	Items from the Police	Chair/Public	As required
MINUTES & URGENT ACTIONS			
171.6	Approve Minutes of Meeting held on 13 December 2018	Chair	5 minutes

171.7	Matters Arising and ongoing issues	Clerk	5 minutes
171.8	Urgent Actions	Clerk	As required
REPORTS FROM COMMITTEES AND WORKING GROUPS / MATTERS FOR DISCUSSION			
171.9	Finance and General Purposes i. Payment of accounts ii. Account balances iii. Spending in accordance with Business Plan iv. Recommendations from Committee meeting held on 3 January	Clerk	10 minutes
171.10	Planning Committee To note the Minutes of the meeting of 8 January 2019	Chair	5 minutes
171.11	Working Group Reports & Proposals Councillors confirm acceptance of the working groups' reports:- <ul style="list-style-type: none"> • Sports Pitches Working Group • Defibrillator Working Group • Working Practices / Emergency Planning • Hill House Park • Bromley Heath Park 	Chair	10 minutes
171.12	Review Working Group Matters and New Issues i. Councillors to decide if any matters need referring to working groups or objectives need changing ii. Councillors to consider any other matters to be added to working groups or to be monitored by the Clerk	Chair	5 minutes
171.13	South Gloucestershire Council Councillors to consider verbal reports from South Gloucestershire Councillors	South Glos. Councillors	5 minutes
CONFIDENTIAL ITEM That in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and they be instructed to withdraw			
171.14	Please see Appendix 1: Employment Briefing from the National Association of Local Councils: To ratify new pay spine and national pay award	Chair	5 minutes
PROPOSALS			
171.15	Parish Champion nominations and arrangements for the Annual Assembly	Chair	10 minutes
OTHER MATTERS TO NOTE			
171.16	Report back from Community Engagement Forum	Chair/Clerk	5 minutes
171.17	Correspondence		
COUNCILLORS CONCERNS			
171.18	Councillors to raise any other businesses or urgent concerns	Full Council	5 minutes
MEETING CLOSES			