



**DOWNEND & BROMLEY HEATH PARISH COUNCIL**  
**FINANCE & GENERAL PURPOSES COMMITTEE MEETING**

**VENUE:** PARISH OFFICE, DOWNEND LIBRARY,  
BUCKINGHAM GARDENS, DOWNEND, BRISTOL BS16 5TW  
**DATE:** 30 AUGUST 2019, 9.30am

**AGENDA**

1. Apologies for absence
2. Requests for Dispensations
3. Confirmation of Minutes of Meeting held 12 July 2019
4. Matters Arising
5. External Audit 2018/19
6. Verification of bank reconciliation for all on-line bank accounts
7. Insurance premium adjustment, Came & Company
8. Christmas Singalong event costs / budget
9. Christmas Lighting:
  - (i) Removal of power cables from High Street lamp columns
  - (ii) Quotation for lighting: Blachere Illuminations
  - (iii) Quotation for lighting: South Gloucestershire Council
  - (iv) Quotation for lighting: Plantscape Ltd
10. Localism / Sports Pitches
  - (i) VAT advice re. new pavilion project
  - (ii) Badminton Road S106 pavilion project
  - (iii) Water Fountain
  - (iv) Health & Safety
  - (v) Recovery of Business Rates
  - (vi) Litter bins
11. Planter and Poppies for Tommy silhouette
12. Stubber plates for recycling bins
13. Printing of handbooks
14. Google Drive
15. Grant applications (i) Knit and Natter (ii) Downend & Staple Hill Allotments
16. Risk Management review
17. Training
18. Payment of Accounts
19. Any other business
20. Date and time of next F&GP Committee meeting

**Angela Hocking**  
Clerk to the Council

23 August 2019