



## DOWNEND & BROMLEY HEATH PARISH COUNCIL

Mrs Angela Hocking, Clerk to the Council,  
Parish Office, Downend Library, Buckingham Gardens, Downend, Bristol BS16 5TW  
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You are hereby summoned to attend a meeting of Downend & Bromley Heath Parish Council at  
**Badminton Road Methodist Church,**  
**Badminton Road, Downend, Bristol BS16 6NU**  
**on Thursday 17 October 2019, 7pm**

Items from the public, if notified to the Clerk of the Council by 12 noon on Wednesday 16 October 2019 will be heard. Any resident of the Parish can address the Council (for no more than 5 minutes) on one agenda item only, make a statement or present a petition. A restriction on the time made available for these items will be at the discretion of the Chair on referral to the Council Members.

Mrs Angela Hocking  
Clerk to the Council

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*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions:  
Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder,  
Health & Safety and Human Rights.*  
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**Emergency Evacuation Procedure**  
**In the event of a fire alarm or other emergency, please exit the building via the nearest marked fire exit or safest evacuation route. Please meet at the designated assembly point outside the building.**

OPENING			
178.1	Welcome	Chair	As required
178.2	Apologies	Clerk	
178.3	Declaration of Interests under The Localism Act 2011	Chair	
PUBLIC & POLICE			
178.4	Items from the Public	Chair/Public	As required
178.5	Items from the Police	Chair/Police	As required

<b>MINUTES &amp; URGENT ACTIONS</b>			
178.6	Approve Minutes of Meeting held on 19 September 2019	Chair	5 minutes
178.7	Matters Arising and ongoing issues	Clerk	5 minutes
178.8	Urgent Actions	Clerk	As required
<b>REPORTS FROM COMMITTEES AND WORKING GROUPS / MATTERS FOR DISCUSSION</b>			
178.9	<b>Finance and General Purposes</b> i. Payment of accounts ii. Account balances iii. Recommendations from Committee meeting held on 27 September	Clerk	10 minutes
178.10	<b>Planning Committee</b> i. To note the Minutes of the meeting of 24 September and 8 October	Chair	5 minutes
178.11	<b>Working Group Reports &amp; Proposals</b> Councillors confirm acceptance of any working groups' reports: i. Sport Pitches Working Group ii. Bromley Heath Pavilion Refurbishment sub group iii. Co-op Car Park Consultation iv. Christmas singalong	Chair	10 minutes
178.12	<b>Review Working Group Matters and New Issues</b> i. Councillors to decide if any matters need referring to working groups or objectives need changing  ii. Councillors to consider any other matters to be added to working groups or to be monitored by the Clerk	Chair  Chair	10 minutes
178.13	<b>South Gloucestershire Council</b> Councillors to consider verbal reports from South Gloucestershire Councillors	South Gos. Councillors	5 minutes
<b>OTHER MATTERS TO NOTE</b>			
178.14	'Doing More Together' event held by South Gos Council	Chair/Clerk	10 minutes
178.15	Website Accessibility Regulations		
178.16	Correspondence i. South Gloucestershire Online Consultations: Downend Area Waiting Restriction Review		
<b>COUNCILLORS CONCERNS</b>			
178.17	Councillors to raise any other businesses or urgent concerns	Full Council	5 minutes
<b>MEETING CLOSES</b>			

Downend & Bromley Heath Parish Council has been represented at:-

- CVS South Gloucestershire AGM – Cllr Biggin
- Avon Local Councils Association (ALCA) AGM – Cllr Biggin
- Town & Parish Council Forum – Cllr Biggin