



DOWNEND & BROMLEY HEATH PARISH COUNCIL

Mrs Angela Hocking, Clerk to the Council,
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You are hereby summoned to attend a meeting of Downend & Bromley Heath Parish Council at
BADMINTON ROAD METHODIST CHURCH,
Badminton Road, Downend, Bristol BS16 6NU
on Monday 16 December 2019, 7pm (Prayer Room)

Items from the public, if notified to the Clerk of the Council by 12 noon on Wednesday 15 December 2019 will be heard. Any resident of the Parish can address the Council (for no more than 5 minutes) on one agenda item only, make a statement or present a petition. A restriction on the time made available for these items will be at the discretion of the Chair on referral to the Council Members.

Mrs Angela Hocking
Clerk to the Council

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*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions:
Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder,
Health & Safety and Human Rights.*
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Emergency Evacuation Procedure
In the event of a fire alarm or other emergency, please exit the building via the nearest marked fire exit or safest evacuation route. Please meet at the designated assembly point outside the building.

OPENING			
179.1	Welcome	Chair	As required
179.2	Apologies	Clerk	
179.3	Declaration of Interests under The Localism Act 2011	Chair	
PUBLIC & POLICE			
179.4	Items from the Public	Chair/Public	As required
179.5	Items from the Police	Chair	As required
MINUTES & URGENT ACTIONS			
179.6	Approve Minutes of Meeting held on 17 October 2019	Chair	5 minutes

179.7	Matters Arising and ongoing issues	Clerk	5 minutes
179.8	Urgent Actions i. Reinstatement of playing fields following Downend Round Table firework event ii. Water leak at King George V Playing Fields	Clerk	As required
REPORTS FROM COMMITTEES AND WORKING GROUPS / MATTERS FOR DISCUSSION			
179.9	Finance and General Purposes i. Internal Auditor's report (following visit on 24 October 2019) ii. Payment of accounts iii. Account balances iv. Recommendations from Committee meeting held on 13 November Avon Pension Fund Actuarial Valuation 2019 – to agree options in relation to future service contribution rates and deficit recovery payments with effect from 1 April 2020 v.	Clerk	10 minutes
179.10	Planning Committee To note the Minutes of the meetings of 22 October, 5 & 19 November, and 3 December 2019	Chair	5 minutes
179.11	Working Group Reports & Proposals Councillors confirm acceptance of the working groups' reports:- • Sports Pitches Working Group • Bromley Heath Pavilion Refurbishment sub group • Co-op Car Park Consultation • Christmas Sing-along • Community History & Art Project (CHAP) / VE Day Celebrations	Chair	10 minutes
179.12	Review Working Group Matters and New Issues i. Councillors to decide if any matters need referring to working groups or objectives need changing ii. Councillors to consider any other matters to be added to working groups or to be monitored by the Clerk	Chair	5 minutes
179.13	South Gloucestershire Council Councillors to consider verbal reports from South Gloucestershire Councillors	South Glos. Councillors	5 minutes
PROPOSALS			
179.14	To approve the budget and precept requirement for 2020/21, as recommended by the Finance & General Purposes Committee	Chair/Clerk	5 minutes
179.15	To review the Code of Conduct for D&BH Parish Council, in light of the changes made to the South Glos. Council Code	Chair/Clerk	5 minutes
179.16	Proposal received from Downend & Bromley Heath in Bloom: i. To seek permission from Downend & Bromley Heath Parish Council for the installation of a link structure between the two containers adjacent to the Badminton Road Pavilion. ii. To request that power is provided to the containers to enable the group to work in safety and under cover.	Chair/Clerk	10 minutes
OTHER MATTERS TO NOTE			
179.17	Nominations for Parish Champions 2020	Chair/Clerk	5 minutes
179.18	Correspondence		
COUNCILLORS CONCERNS			
179.19	Councillors to raise any other businesses or urgent concerns	Full Council	5 minutes
MEETING CLOSES			

