



DOWNEND & BROMLEY HEATH PARISH COUNCIL

Mrs Angela Hocking, Clerk to the Council,
Parish Office, Downend Library, Buckingham Gardens, Downend, Bristol BS16 5TW
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You are hereby summoned to attend a meeting of Downend & Bromley Heath Parish Council at
BADMINTON ROAD METHODIST CHURCH,
Badminton Road, Downend, Bristol BS16 6NU
on Thursday 16 January 2020, 7pm

Items from the public, if notified to the Clerk of the Council by 12 noon on Wednesday 15 January 2020 will be heard. Any resident of the Parish can address the Council (for no more than 5 minutes) on one agenda item only, make a statement or present a petition. A restriction on the time made available for these items will be at the discretion of the Chair on referral to the Council Members.

Mrs Angela Hocking
Clerk to the Council

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*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions:
Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder,
Health & Safety and Human Rights.*
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Emergency Evacuation Procedure
In the event of a fire alarm or other emergency, please exit the building via the nearest marked fire exit or safest evacuation route. Please meet at the designated assembly point outside the building.

OPENING			
180.1	Welcome	Chair	As required
180.2	Apologies	Clerk	
180.3	Declaration of Interests under The Localism Act 2011	Chair	
PUBLIC & POLICE			
180.4	Items from the Public	Chair/Public	As required
180.5	Items from the Police	Chair	As required
MINUTES & URGENT ACTIONS			

180.6	Approve Minutes of Meeting held on 16 December 2019	Chair	5 minutes
180.7	Matters Arising and ongoing issues	Clerk	5 minutes
180.8	Urgent Actions	Clerk	As required
REPORTS FROM COMMITTEES AND WORKING GROUPS / MATTERS FOR DISCUSSION			
180.9	Finance and General Purposes i. Payment of accounts ii. Account balances iii. Recommendations from Committee meeting held on 8 January	Clerk	10 minutes
180.10	Planning Committee To note the Minutes of the meetings of 17 December and 7 January	Chair	5 minutes
180.11	Working Group Reports & Proposals Councillors confirm acceptance of the working groups' reports:- i. Sports Pitches Working Group ii. Bromley Heath Pavilion Refurbishment sub group iii. Co-op Car Park Consultation iv. Downend Round Table Fireworks v. Community History and Arts Project (CHAP)	Chair	10 minutes
180.12	Review Working Group Matters and New Issues i. Councillors to decide if any matters need referring to working groups or objectives need changing ii. Councillors to consider any other matters to be added to working groups or to be monitored by the Clerk	Chair	5 minutes
180.13	South Gloucestershire Council Councillors to consider verbal reports from South Gloucestershire Councillors	South Glos. Councillors	5 minutes
PROPOSALS			
180.14	CONFIDENTIAL ITEM That in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and they be instructed to withdraw Please see Appendix 1 (Staff Review Form) and Appendix 2 (most recent salary awards) in respect of the following item: To discuss and approve salary award for the Clerk to the Council	Chair	5 minutes
OTHER MATTERS TO NOTE			
180.15	Nominations for Parish Champions 2020	Chair/Clerk	5 minutes
180.16	Correspondence i. Downend Waiting Restriction Review		
COUNCILLORS CONCERNS			
180.17	Councillors to raise any other businesses or urgent concerns	Full Council	5 minutes
MEETING CLOSES			