



**DOWNEND & BROMLEY HEATH PARISH COUNCIL
FINANCE & GENERAL PURPOSES COMMITTEE MEETING**

VENUE: PARISH OFFICE, DOWNEND LIBRARY,
BUCKINGHAM GARDENS, DOWNEND, BRISTOL BS16 5TW

DATE: 13 NOVEMBER 2019, 1.30PM

AGENDA

1. Apologies for absence
2. Requests for Dispensations
3. Confirmation of Minutes of Meeting held 27 September 2019
4. Matters Arising
5. Internal Audit report
6. Budget review & Precept requirement for 2020/21
7. Review of:
 - 7.1 Risk Management
 - 7.2 Council Governance
8. The Pensions Regulator – Submission of Re-declaration of Compliance
9. Verification of bank reconciliation for all on-line bank accounts
10. Localism / Sports Pitches
 - 10.1 Formal quotation from Portable Building Sales for pavilion at
Badminton Road / King George V Playing Fields
 - 10.2 VAT – The Parkinson Partnership
11. 2019 edition of 'The Clerks Manual'
12. Grant application for Wednesday Café
13. Financial Regulations – matter for consideration
14. Any other business
 - 14.1 To arrange date for annual appraisal of the Clerk
15. Date and time of next F&GP Committee meeting

**Angela Hocking
Clerk to the Council**

6 November 2019