



**DOWNEND & BROMLEY HEATH PARISH COUNCIL**

Mrs Angela Hocking, Clerk to the Council,  
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**You are hereby summoned to attend a meeting of Downend & Bromley Heath Parish Council at  
BADMINTON ROAD METHODIST CHURCH,  
Badminton Road, Downend, Bristol BS16 6NU  
on Thursday 19 March 2020, 7pm**

Items from the public, if notified to the Clerk of the Council by 12 noon on Wednesday 18 March 2020 will be heard. Any resident of the Parish can address the Council (for no more than 5 minutes) on one agenda item only, make a statement or present a petition. A restriction on the time made available for these items will be at the discretion of the Chair on referral to the Council Members.

**Mrs Angela Hocking  
Clerk to the Council**

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*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions:  
Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder,  
Health & Safety and Human Rights.*  
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**Emergency Evacuation Procedure**  
**In the event of a fire alarm or other emergency, please exit the building via the nearest marked fire exit or safest evacuation route. Please meet at the designated assembly point outside the building.**

<b>OPENING</b>			
182.1	Welcome	Chair	As required
182.2	Apologies	Clerk	
182.3	Declaration of Interests under The Localism Act 2011	Chair	
<b>PUBLIC &amp; POLICE</b>			
182.4	Joint meeting of the Parish Council & Local Neighbourhood Watch Groups	Chair	Up to 30 minutes
182.5	Items from the Public	Chair/Public	As required

<b>MINUTES &amp; URGENT ACTIONS</b>			
182.6	Approve Minutes of Meeting held on 20 February 2020	Chair	5 minutes
182.7	Matters Arising and ongoing issues	Clerk	5 minutes
182.8	Urgent Actions	Clerk	As required
<b>REPORTS FROM COMMITTEES AND WORKING GROUPS / MATTERS FOR DISCUSSION</b>			
182.9	<b>Finance and General Purposes</b> 182.9.1 Account balances 182.9.2 Recommendations from Committee meeting 05.03.2020 182.9.3 Insurance renewal; Came & Co Local Council Insurance 182.9.4 Payment of accounts	Clerk	10 minutes
182.10	<b>Planning Committee</b> To note the Minutes of the meetings of 3 & 17 March 2020	Chair	5 minutes
182.11	<b>Working Group Reports &amp; Proposals</b> Councillors confirm acceptance of the working groups' reports:- 182.11.1 Sports Pitches Working Group:  (i) Update on position to date  (ii) Members to discuss the report from The Parkinson Partnership in respect of VAT implications on the King George V / Badminton Road pavilion project, and agree the way forward  (iii) Secure date for next meeting of SPWG  182.11.2 Bromley Heath Pavilion Refurbishment sub group  182.11.3 Co-op Car Park Consultation	Chair/ Working Group Chair  Cllr Ben Burton     Cllr Sheila Ottewell	15 minutes
182.12	<b>Review Working Group Matters and New Issues</b> i. Councillors to decide if any matters need referring to working groups or objectives need changing  ii. Councillors to consider any other matters to be added to working groups or to be monitored by the Clerk	Chair	5 minutes
182.13	<b>South Gloucestershire Council</b> Councillors to consider verbal reports from South Gloucestershire Councillors	South Gos. Councillors	5 minutes
<b>OTHER MATTERS TO NOTE</b>			
182.14	Arrangements for the Annual Assembly / Full Council meeting 16 April 2020	Chair/Clerk	5 minutes
182.15	VE Day Event		
182.16	Correspondence		
<b>COUNCILLORS CONCERNS</b>			
182.17	Councillors to raise any other businesses or urgent concerns	Full Council	5 minutes
<b>MEETING CLOSSES</b>			